

CURRICULUM VITAE**JACQUELINE SAUER**

Name: Sauer, Jacqueline
 Date of birth: 1 June 1972
 Profession: Financial Administrator
 Nationality: South African
 Years of experience: 16
 HDI Status: White female, no disabilities

EDUCATION

Qualification	Institution	Year
BA Psychology, English & Classics	Rhodes University, South Africa	2011
BA Honours, English & Classics (Cum Laude)	Rhodes University, South Africa	2014
BA Honours, Psychology	Rhodes University, South Africa	Completing in 2019

KEY QUALIFICATIONS

Jacqui Sauer has a BA Honours in English and Classics from Rhodes University. She was employed for nine years with Enviro-Fish Africa where she started off as an administrative officer, and then became financial manager. She was offered a directorship which she declined and left the company to complete her BA. She has completed 5 first year BCom courses through UNISA; Commercial Law 101& 104; Business Management 101 & 102; Accounting 101 & 102; Intro Economic & Management Environment 101 & 102; Economic 101 & 102; Quantitative Management 101; Statistics101; Business Management 102. Jacqui has worked on many larger projects assisting with the financial management, budgeting, contract verification and financial monitoring.

EXPERIENCE RECORD

- **Finance Division, Rhodes University (September 2000 – March 2001).** Finance clerk in charge of Research Accounts for the University. In this position I dealt with all the various types of research accounts. My responsibilities included processing claims, maintaining accounts and preparing income & expenditure statements for various donors.
- Assisting in investigating possible problems caused by previous Computer Equipment Buyer, tracking down missing equipment and funds, as well as reconciling his accounts.
- **Financial Manager. Enviro-Fish Africa (Pty) Ltd (March 2001 - June 2009).** Duties included all financial aspects at Enviro-Fish Africa. I was employed as the company opened and set up all the financial systems and procedures. My tasks included all banking transactions, all creditor & debtor transactions, all tax related transactions. I prepared and assisted in the annual audit, as well as preparing the company budgets. I assisted with controlling the budgets for projects and dealt extensively with our consultants and clients on long term projects. I assisted in the financial control of research accounts for projects run jointly with RU. I was involved in almost all aspects of the company.

- I was responsible for setting up the financial and reporting systems for a second company, FEIKE (pty) Ltd, which is a Marine Regulatory and Environmental advisory company. Until recently I acted in an advisory capacity on financial issues.
- **Project Management Assistance. Dept. of Ichthyology & fisheries Science, Rhodes University (2010 -2011).** I assisted part-time with the project finances for SAB/THRIP/NRF/DAFF Aquaculture projects.
- **Financial Manager, Gouritz Reserve Determination Study for Scherman Colloty & Associates (2013 – 2015).** Part time financial administrator on the *The Preliminary Reserve Determination Studies for Selected Surface Water, Groundwater, Estuaries and Wetlands in the Gouritz WMA (Project: WP 10543)*. The project was run over a two-year period with an eight million Rand budget.
- **Financial Administrative Support & Troubleshooting, Dept. of Ichthyology & fisheries Science, Rhodes University (February 2014 - March 2015).** Short term contract. Tasks included reconciling all 63 of the then projects run through the department, as well as financially managing all aspects of 4 of the most complex and difficult large programmes. In addition, the office systems were to be monitored and job profiles for office staff redrawn. All systems and protocols were to be written or rewritten as required. I had oversight on all Ichthyology contracts and projects as well as on the departmental running. In this capacity I reported both to the head of research finance within the university as well as to the head of department.
- **Financial & Administrative Support, Lake Victoria Fisheries Monitoring Programme. (2014; 2015)** Short term assistance with the financial & administrative support for contracts with FAO/Smartfish for fisheries monitoring, compliance and surveillance on Lake Victoria.
- **Safe Seas Net Project Proposal Budget for Department of Ichthyology & Fisheries Science. (2015).** Short term contract. Budget development on behalf of SAMSA for funding from the Norwegian government.
- **Consultant, Review of the Obstacles to a Business Approach to Fisheries Management, Smartfish. (2015)** Short term contract in with prof. Warwick Sauer to undertake a review of the obstacles to a business approach to the Fisheries management on Lake Victoria. This included the design of a business plan and implementation plan for MCS on Lake Victoria's Nile Perch Management Plan.
- **Financial Manager, Scherman Colloty & Associates (September 2015 – 2018).** Company finances and project financial management. Past projects include the *Mzimvubu Catchment Classification Project* (budget approximately 5.4 Million) and assisting on the *Noordoewer/Vioolsdrift Dam Feasibility Study*.
- **Project Manager and Pastoral Officer, Rhodes University (May - November 2016)** Short term contract for the South African component of the Australia Africa Awards/ANUE Course: Ocean Governance and Sustainable Fisheries (4-110/126 AAAF – OGSF). Tasks included all organisation and logistics in South Africa as well as the

financial management of the project and ensuring the wellbeing of all participant during their stay in South Africa.

- **Project Manager, Rhodes University (July 2016 – August 2017).** 2 Short term projects for the Bengula Current Convention: Strengthening the Fisheries Management in the BCLME through the Application of Ecological Risk Assessment (ERA) in the BCLME Fisheries Management BCC LMR2016/01 (R890 000) and Strengthen Ability to Monitor Ecosystem Health BCC EHB2016/02 (R1.9 Million)
- **Consultant, Dept. of Deep Sea Fisheries, Zanzibar Tanzania (March – September 2017)** Short term contract in with prof. Warwick Sauer to Design a Tuna Specific Research Program and Grant Mechanism for Tuna and Tuna-like Fisheries. Tasks included the budget mechanism and on-site interviews in Zanzibar and Tanzania.
- **Project Manager and Pastoral Officer, Rhodes University (May 2017-Dec 2017)** Short term contract for the South African component of the Australia Africa Awards/ANUE Course: Ocean Governance and Sustainable Fisheries (4-110/126 AAAF – OGSF) which was held in Mauritius. Tasks included all organisation and logistics in Mauritius as well as the financial management of the project and ensuring the wellbeing of all participants during their stay in Mauritius.
- **Financial Manager, Scherman Environmental (2019...).** Part time administration and all company finances, and project financial management.

REFEREES

- **Patsy Scherman:** Scherman Environmental.
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- **Joshua Madgwick:** ANU Enterprises.
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